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INTEROFFICE MEMORADUM

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ថ្ងៃ ខែ ឆ្នាំ (Date): 17-May-21, 08:00
CMS/CFO: Sann Rada

To: President and Judges of the Supreme Court Chamber

Date: 14 May 2021

From: KONG Sophy, Chief of Court Management Section

Subject: CMS’s notice of readiness for appeal hearings in case 002/02

Pursuant to the Supreme Court Chamber’s initial notification of an appeal hearing in case 002/02,¹ the Court Management Section respectfully informs the Chamber of its readiness to facilitate such hearing.

1. Interpretation² and transcription³ services (including review and compilation⁴) are ready for deployment, subject only to six-weeks’ notice.⁵
2. Physical adjustments to the ECCC Courtroom were completed on 14 May 2021 pursuant to the recommendations by the Covid-19 Medial Liaison Officer of the UN Resident Coordinator’s Office and IOM’s First Line of Defence Coordinator.⁶ A schematic and photographs of the physical adjustments are uploaded to the Shared Materials Drive.⁷
3. On 19 March 2021, a digital conference suite was procured to accommodate any remote participants at a hearing.⁸ ICTS upgraded all computers inside the Courtroom and interpretation booths,⁹ purchased and integrated audio-visual hardware, and is procuring a backup internet line for more stable connectivity. Following technical trainings, on 4 May 2021 CMS successfully tested the digital conference suite from the ECCC Courtroom under simulated “hearing”

¹ F58. CMS takes note of the postponement of the hearings to a future date (F62).
² Khmer: in-house; English and French (remote): EOI/ITU/2019/7.
³ Khmer: in-house; English and French (remote): UNK/PU/CON/18/08.
⁴ Khmer: in-house; English and French (remote): EOI/TU/2019/15.
⁵ Contracted services such transcription and interpretation are subject to the availability of the vendors or freelancers (as the case may be), who render services to clients worldwide. Therefore, at least six weeks’ notice is requested to ensure their availability.
⁶ The report is filed as F61/3.4. IOM’s role with respect to Covid-19 is described in footnote 8 of F61/3.
⁷ The SMD is available in Zylab.
⁸ See F61/3, para. 6; PD/C0096/20.
⁹ Including RAM and operating systems.



conditions, which included in-house and remote Khmer, English and French-speaking participants and interpreters.¹⁰

4. GSS has acquired sanitizing gels, 70% alcohol hand sanitizer, face masks, face shields, disinfectant sprays, personal protection equipment, gloves and handheld thermometers which comply with the abovementioned health recommendations.¹¹ Security Officers are fully briefed on Covid-19 risk minimization protocols and are ready to ensure compliance during any hearing.

With the above measures, CMS is ready to facilitate hearings for the Supreme Court Chamber which will be Covid-19 compliant.¹² Please don't hesitate to let me know if you have any questions or concerns.

¹⁰ The recordings are uploaded to the SMD.

¹¹ See fn. 6.

¹² Ibid.

